



**Commonwealth of Massachusetts  
Health Care Quality and Cost Council  
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**JUDYANN BIGBY, M.D.**  
Chair

**KATHARINE LONDON**  
Executive Director

**Governance Committee Meeting**

Meeting Minutes  
Thursday, July 31, 2008  
1:30 – 2:30pm

Executive Office of Health and Human Service  
One Ashburton Place, 11<sup>th</sup> floor  
Boston, MA 02108

**Council Members Present:** Beth Capstick (Treasurer), JudyAnn Bigby, Katharine London, Josh Giles for Greg Sullivan and Quentin Palfrey for David Friedman.

*Meeting called to order at 1:30pm*

**I. Approval of Minutes from July 14, 2008 Meeting**

- The Minutes of the July 14, 2008 meet were approved.

**II. Items for Discussion**

**A. Proposed State Fiscal Year 2010 Budget Request.**

- The Committee reviewed and discussed the SFY2010 Budget Request.
- The Committee agreed that it is difficult to anticipate SFY2010 spending without knowing more about the *1599-2008 Reserve Account* request and the Council's plans for the website. During the last Governance Committee meeting Katharine London noted that the FY09 Budget is insufficient to accomplish the Council's two FY09 priorities: to successfully launch and maintain the website and to develop a Roadmap to Cost Containment for the Commonwealth. The Council plans to continue, however, the Council is relying on the FY09 Budget and a Cost Containment Roadmap to determine what it will require to successfully complete the project.
- Members of the Committee agreed that the FY09 Budget and the Cost Containment Roadmap will be very helpful in projecting SFY2010 spending.
- JudyAnn Bigby recommended that the Committee develop a list of SFY2010 goals. Although the Council does not have the final SFY09 budget amount, nor a Roadmap mapping out its next steps, the Committee agreed there is enough

information regarding the Council's website plans, its mandates and what it has required others to do, to formulate a preliminary SFY2010 spending plan.

- JudyAnn Bigby listed five major areas that should be considered when formulating a planning list for SFY2010:
  1. Website Project/Expansion
  2. Data Collection vendor/renewal and/or termination of contracts
  3. Cost Containment Roadmap
  4. Implications about the final health care bill
  5. The impact or not of the reserve account.
- The Committee agreed with Dr. Bigby's recommendations and asked Katharine London to develop a list to reflect the Council's priorities and goals and staffing necessary to meet those goals. The list should reflect the website project, the contract terminations and renewals as well as any pending legislative decisions.

**Next Steps:**

The Committee agreed to schedule another Governance Committee meeting before the full Council meeting in September.